

**MINUTES OF THE SCHOOLS FORUM MEETING  
THURSDAY 03 DECEMBER 2015**

**Schools Members:**

**Headteachers:**

- Special (1)** - \*Martin Doyle (Riverside)
- Children's Centres (1)** - Julie Vaggers (Rowland Hill)
- Primary (7)** \*Dawn Ferdinand, (The Willow), \*Fran Hargrove (St Mary's CE), \*Will Wawn (Bounds Green), \*Cal Shaw (Chestnuts), Julie D'Abreu (Devonshire Hill), \*Nic Hunt (Weston Park), \*Angela McNicholas (OLM)
- Secondary (2)** Helen Anthony (A) (Fortismere), \*Tony Hartney (Gladesmore)
- Primary Academy (1)** Sharon Easton (St Paul's and All Hallows)
- Secondary Academies (2)** Arthur Barzey (A) (Woodside), \*Michael McKenzie (Alexandra Park)
- Alternative Provision** \*Angela Tempany

**Governors:**

- Special (1)** Michael Connah (A) (Riverside)
- Children's Centres (1)** \*Melian Mansfield (Pembury)
- Primary (7)** \*Asher Jacobsberg (Welbourne), \*Laura Butterfield (Coldfall), \*Andreas Adamides (Stamford Hill), \*Zena Brabazon (Seven Sisters), \*Lorna Walker (Rokesly Infants), Michael Cunningham (A) (Muswell Hill), \*John Keever (Seven Sisters)
- Secondary (3)** Imogen Pennell (A) (Highgate Wood),
- Primary Academy (1)** Liza Sheikh Wali (A) (Noel Park)
- Secondary Academy (1)** \*Marianne McCarthy (Heartlands),

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**Non School Members:-**

- Non – Executive Councillor** - Cllr Wright (A)
- Professional Association Representative** - \*Niall O'Connor
- Trade Union Representative** - \*Pat Forward
- 14-19 Partnership** – \*Rob Thomas
- Early Years Providers** - Susan Tudor-Hart (A)
- Faith Schools** - \*Geraldine Gallagher
- Pupil Referral Unit** – \*Gordon McEwan

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**Observers:-** **Cabinet Member for CYPS** (\*Cllr Ann Waters)

**Also attending:**

- \*Steve Worth, Finance Manager (Schools and Learning)
- \*Carolyn Banks, Acting Head of Governor Services
- \*Jonathan Adamides-Vellapah, Haringey Clerk (minutes)
- \* Vikki Monk- Meyer, Head of Integrated Services
- \*Chris Kiernan - Interim Assistant Director, Schools and Learning
- \*Jon Abbey – Director of Children's Services
- \* Katherine Heffernan Head of Finance – Children, Adults and

Schools

- \* Members present
- A Apologies given

TONY HARTNEY IN THE CHAIR

MINUTE NO.	SUBJECT/DECISION	ACTION BY
1	<p><b>CHAIR'S WELCOME</b></p> <p>The Chair welcomed everyone to the meeting. The Chair welcomed Jo Williams and David Hearn from Grieg City Academy who will speak on agenda item: 8.</p> <p>Chris Kiernan – Interim Assistant Director, Schools and Learning was welcomed to the meeting.</p> <p>Jonathan Adamides-Vellapah is attending as clerk to the meeting.</p>	
2.	<p><b>APOLOGIES AND SUBSITITUTE MEMBERS</b></p>	
2.1	<p>Apologies were received from Michael Connah, Helen Anthony, Julie D'Abreu, Lisa Sheikh Wali, Imogen Pennell, Susan Tudor – Hart and Cllr Wright.</p>	
2.2	<p>There were no substitutions at the meeting.</p>	
3.	<p><b>DECLARATION OF INTEREST</b></p> <p>Pat Forward and Niall O'Connor declared an interest in agenda item: 9 Contract for Trade Union Facilities Time.</p>	
4.	<p><b>MINUTES OF MEETINGS HELD ON 22 OCTOBER 2015</b></p>	
4.1	<p>The minutes of the meetings held on 22 October 2015 were agreed as a correct record.</p>	
5.	<p><b>NO AGENDA ITEM RECORDED</b></p>	
6.	<p><b>MATTERS ARISING</b></p>	
	<p>The Forum reviewed the minutes and the following was noted:</p> <ul style="list-style-type: none"> <li>• Susan Tudor Hart appointed as the PVI representative</li> <li>• 9.2 The Forum will consider the report from the high needs working group at a later meeting</li> <li>• 9.7 Primary alternative provision report will be presented to a future meeting</li> <li>• 10.3 RESOLVED: NOC confirmed that there are no new NUT arrangements going forward from March 2016. The existing agreements will remain the same</li> <li>• 11.3 Noted: The Children's Centre Early Help Model meeting will be taking place with ZB and MM from GG in January 2016.</li> </ul>	<p>SW</p> <p>DT</p> <p>Completed</p> <p>Completed - Dec</p>
7.	<p><b>2016/17 SCHOOLS BUDGET STRATEGY</b></p>	
7.1	<p>The Forum received the update from SW and the Chair confirmed that only eligible voting members i.e. Primary or Secondary Headteachers and Governors will only be able to vote on their respective de-delegated budget resolution.</p>	

<p>7.2</p>	<p>The Forum agreed to take each vote individually as there are ten separate resolutions. SW presented each resolution in turn and the Forum discussed each one. The following was noted:</p> <ul style="list-style-type: none"> <li>• Post 16 funding is given directly to schools and no decision is required by the forum</li> <li>• Pupil Premium for 2015/16 is £16.281million. The assumption is that there will be no increase in 2016/17.</li> <li>• DSG, The Forum will be able to move funding between the three blocks and the Forum noted that there are statutory caps in place</li> <li>• Centrally retained budgets, the Forum were advised that music and performing arts, admissions (statutory duty), schools' forum (statutory duty). Licences, Governors Support and schools' standards had been strongly supported in previous years</li> <li>• Further proposals for Supplementary schools, LAC Residential Places, Early Help and Contribution to Corporate Costs will be brought back in January 2016</li> <li>• Only maintained schools may apply for funding from schools in financial difficulties.</li> </ul> <p><b>Governors Support</b>  WW requested more information on the Governors Support budget given the changes in structure. CK agreed to bring this back to the January 2016 meeting.</p> <p><b>Schools Standards</b>  The Forum noted that the Schools Standard request is for £566k and not £484k. SW confirmed that as more schools become academies, the support provided via schools standards will decrease and the service will be tailored to the remaining schools.</p> <p><b>Schools Forum</b>  The Schools Forum money does include childcare costs should this be required.</p> <p><b>High Needs Block</b>  The Council's proposal is that funding remains the same in 2015-16 as this budget remains under significant pressure</p> <p><b>Early Years</b>  A general overview of pressures was given but a detailed report will be presented to a later meeting.</p> <p><b>Spending review</b>  The Forum noted that there will be changes in education funding arising from the spending review including the introduction of a national funding formula. It is expected that funding will be based on class sizes of 30 pupils. There are DfE efficiency savings proposed from procurement. Overall more detail will be required on the transitional arrangements. Childcare investment for 2,3, and 4 year olds. £600million will be lost from Education Services Grant budgets outside the DSB.</p>	<p>SW</p> <p>CK</p>
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7.3	<p><b>RESOLVED:</b></p> <p>1: That Forum agree to create a growth contingency of £1.183m for 2016-17. Vote: agreed unanimously.</p> <p>2: That Forum agree to allocate £168k to the Music and Performing Arts Service in 2016-17. Vote: agreed unanimously.</p> <p>3: That Forum agree to allocate £299.8k to the Admissions Service in 2016-17. Vote: agreed unanimously.</p> <p>4: That Forum agree to allocate £10k for the costs associated with the Forum. Vote: agreed unanimously.</p> <p>5: That Forum to allocate £135k for Governor Support in 2016-17. Agreed to bring back in January 2016</p> <p>6: That Forum agree to allocate £484k for School Standards in 2016-17. Vote: Carried unanimously with the proviso that the correct figure is brought back to the January meeting either £566k or £484k.</p> <p>7a: That Members representing primary maintained schools agree to de-delegate Support to Underperforming Ethnic Minority Groups. – 16/17 – Vote: agreed by majority vote.</p> <p>7b: That Members representing secondary maintained schools agree to de-delegate Support to Underperforming Ethnic Minority Groups. Vote carried: agreed</p> <p>8a: That Members representing primary maintained schools agree to de-delegate a Contingency for Schools in Financial Difficulty. Vote: agreed unanimously.</p> <p>8b: That Members representing primary maintained schools agree to de-delegate a Contingency for Schools in Financial Difficulty. Vote: agreed unanimously.</p>	
7.4	Noted: The funding for Licences is an agreed deduction.	
8.	<b>2016/17 SCHOOLS FUNDING FORMULA</b>	
8.1	SW introduced paper which proposed creating a Secondary School Special Needs Contingency. The Forum noted that a consultation had been carried out and an additional response had been received which was circulated to all members. The Forum reviewed appendix two in the report, which detailed how the funding would be re-distributed. SW advised that this will be a pilot programme and there will be a transitional programme.	
8.2	MMcM addressed the Forum and gave a contextual background to the work, this included an overview of the funding and how a number of	

	secondary schools had a large number of ECHP children. VMM added that the young person's experience varied including in some cases an unwelcoming atmosphere, including schools indicating that they could not meet the needs.	
8.3	The Chair invited David Hearn from Grieg City to address the Forum. DH noted that they have a large number of students who may not qualify for ECHP and they have to meet the needs of all disadvantaged pupils. DH noted that £73k is a lot of money to loose from a budget.	
8.4	<p>Forum members noted the following:</p> <ul style="list-style-type: none"> <li>• VMM – noted that three secondary schools have a high proportion of SEND and ECHP</li> <li>• NH – commented that the balance does need to be addressed</li> <li>• WW – commented that deprivation should not be a barrier</li> <li>• LW – noted that the top up element helps, however the complexity of needs is growing</li> <li>• MD – noted that the data presented is robust and has been discussed over a long period of time</li> <li>• FH – agreed that every school should be welcoming and inclusive</li> <li>• LW – noted that there needs to be a cultural change</li> <li>• NoC – commented on the parental choice of school and queried why the first choice school could refuse the child</li> <li>• JK – commented on the referral and assessment process early on must be started in primary schools</li> <li>• DF – agreed that there needs to be a cultural change, it should not be just about the money.</li> </ul>	
8.5	<p><b>RESOLVED:-</b>  The forum voted on the recommendation to consider whether to recommend the proposed changes to the Council.  Vote: two abstentions and 18 in favour. The recommendation was carried.</p>	
9.	<b>CONTRACT FOR TRADE UNION FACILITIES TIME</b>	
9.1	CK presented the proposed contract for academy schools. The Forum noted that the local authority will have to incur a cost for 15/16, however for 16/17 there should no additional costs as Academies will be buying into a new contract should they decide to. If academies did not buy in the service would be managed within funds provided through de-delegation and buy-in.	
9.2	MMck raised queries on the union time spent and claimed through the agreement. MMcK queried existing contract wording, the calculations based on pupil numbers rather than union membership and the time spent by the union.	
9.3	PF and NOC both put forward how the NUT and Unison operate in providing a service to members.	
	<b>RESOLVED:-</b>	

	<p>That members endorse the proposed contract for Trade Union Facilities Time with academy schools in Haringey.</p> <p><b>ITEMS VOTED ON AS AMENDMENTS TO EXISTING CONTRACTS</b>  For 2015/16 the forum was asked to vote if the contract should be amended to be per union member and not per pupil.  Vote: 3 voted for per union member, 5 voted against and 8 abstentions.  The amendment was not carried.</p> <p>That the contract for 2015/16 should be amended to be part-time and not full time. The amendment was withdrawn following confirmation that the existing contract cannot be amended.</p> <p><b>NOTED FOR 2016/17</b>  The forum noted that the contracts for 2016/17 will be reviewed for Academies to consider the funding per member and not per pupil.</p>	CK
10.	<b>EDUCATION FUNDING FOR YOUNG PEOPLE WITH SEND</b>	
10.1	<p>The Forum noted that since VMM proposed the report work has progressed in this area. VMM briefly outlined the agreed criteria for continuing to provide additional funding for education for young people with complex needs and those with SEN, or how additional support can be accessed. VMM emphasised that colleges should be differentiating for young people with SEND from within their own skill set and budget, and then requesting additional funding on behalf of a young person if their needs could not be met within the colleges resources. Meetings have been held with Adult services about the proposed criteria, and several families whose young people who are still in education and have complex needs have also been consulted. Colleges are also involved in the discussions. The report outlines a process on how to evaluate the requests and the pathways that can be provided. The Forum noted the report.</p> <p>The forum understood that in the wider context this work will take into account changes to the SEN duties in youth offending.</p> <p>ZB noted that given all the cuts in adult social care it would be important to ensure that the education pathways will work alongside the adult social services so that the decision making does not disadvantage those with more complex needs. VMM agreed and also noted that those young people who do not meet the adult learning disability teams criteria will be able to access additional support in education a way that they have not been able to do before.</p>	KM
10.2	<p><b>RESOLVED:-</b>  The Forum noted that recommendation had been withdrawn.</p>	
11.	<b>FEEDBACK FROM WORKING PARTIES</b>	
11.1	<p><u>Early Years</u>  The minutes of the 12 October 2015 were noted.</p>	
11.2	<p><u>High Needs</u></p>	

	The minutes of the 13 November 2015 were noted.	
11.3	<u>Traded Services</u> Noted, there were no matters discussed.	
12.	<b>WORKPLAN 2015/16</b>	
	The workplan was noted.	
13.	<b>ANY OTHER URGENT BUSINESS</b> None.	
14.	<b>DATE OF FUTURE MEETINGS</b> <ul style="list-style-type: none"> <li>• 14 January 2016</li> <li>• 25 February 2016</li> <li>• 19 May 2016</li> <li>• 30 June 2016</li> </ul>	

The meeting closed at 6.15 pm

**TONY HARTNEY**

CHAIR